# MiFID II Annual Cost and Charges Summaries

#### What information is available?

In line with MiFID II legislation, we provide annual summaries of the costs and charges a customer has incurred over the year. These are also known as Annual Cost and Charges Summaries.

It is important for you to have information about your clients' investments on the platform to help you manage your business more efficiently. Therefore, we have introduced two new reports (which will be available to download monthly) giving a full breakdown of all Fidelity Adviser Solutions Service Fees and Adviser Fees as well as Product Investment Charges.

#### **Product Costs Report**

A report at client, account and investment level showing all investment charges (Ongoing Costs Figure (OCF), Entry/Exit, Transaction and Incidental costs) for each of the last 18 months.

#### **Service Costs Report**

A detailed report at client, account and month level showing all Fidelity Adviser Solutions Service Fees and Adviser Fees, and an aggregate of product costs for each of the last 18 months. The report also shows a rolling 12-month aggregate of all costs and charges each month.

## **Product Costs Report**

| Α   | Account Number       | Client account number for the client's      |
|-----|----------------------|---|
|     |                      | Investment Account, ISA and Cash            |
|     |                      | Management Accounts. Each account will      |
|     |                      | have a separate row per month/investment    |
| В   | Client Name          | Client's name                               |
| С   | Client Address Line1 | Client's address                            |
| D   | Client Address Line2 | Client's address                            |
| Е   | Town                 | Client's address                            |
| F   | Postcode             | Client's address                            |
| G   | Adviser Name         | Adviser name                                |
| Н   | Adviser Number       | Adviser UAN (Unique Agent Number)           |
| - 1 | Head Adviser Number  | Head Adviser UAN (Unique Agent Number)      |
| J   | ISIN                 | Investment ISIN (International Securities   |
|     |                      | Identification Number)                      |
| K   | Fund Name            | Investment name                             |
| L   | Year                 | Year to which the investment costs apply    |
| М   | Month                | Month to which the investment costs apply   |
| N   | Rolling Months       | Data month for last 18 months with 1 as the |
|     |                      | most recent to 18 as the oldest             |
| 0   | Gross Month-End      | The client's month-end value                |
|     | Valuation            | (inclusive of charges)                      |

| 0 | Entry Charges | Costs associated with purchasing the investment during the month.  This includes the following charges:  |
|---|---------------|--|
|   |               | Stamp Duty of 0.5% for exchange-traded investment purchases<br>(excluding exchange-traded funds)   |
|   |               | <ul> <li>Financial Transaction Tax (FTT) may be applied to purchases of some<br/>European exchange-traded instruments, including some domiciled in<br/>Europe and traded on the other exchanges, such as the London Stock<br/>Exchange (LSE). It is charged as a percentage of the transaction value.<br/>This may vary between countries (e.g. Spanish FTT is charged at 0.2%)</li> </ul>   |
|   |               | • UK Panel of Takeovers and Mergers levy - £1 if your client buys or sell more than £10,000 through the UK Stock Exchange if your client's trade is the only one made at the time if the trade is aggregated (such as those made via an adviser or intermediary), or if the trade was placed by your client online as a Market Order or Limit order.   |
|   |               | <ul> <li>Irish Takeover Panel Levy - €1.25 if your clients buy or sell more than<br/>€12,500 through the Irish Stock Exchange (charged in Sterling) if your<br/>client's trade is the only one made at the time if the trade is aggregated<br/>(such as those made via an adviser or intermediary), or if the trade was<br/>placed by your client online as a Market Order or Limit order.</li> </ul>  |
|   |               | Fund Manager Buy Charge/Dilution Levy  |
|   |               | • Full bid/offer spread for dual-priced investments (mutual funds, exchange-traded funds and investment trusts). This uses the end-of-day market spread applied to the number of shares purchased to calculate a £ value for exchange-traded funds and investment trusts, and the spread between the actual offer price on the deal and the corresponding bid price on the same day for a mutual fund, applied to the number of units/shares purchased to calculate a £ value for mutual funds |
|   |               | <ul> <li>Foreign Exchange margin cost for Crest Depository Interest Investments<br/>charged at 0.4% of the trade value</li> </ul>  |
| Р | Exit Charges  | Costs associated with liquidating the investment during the month. This includes Fund Manager Exit Charges and Dilution Levy   |

## **Product Costs Report**

| R  | Ongoing Charge %           | The decimalised and annualised Ongoing Charge percentage for the fund charged for this month   |
|----|----------------------------|--|
| S  | Ongoing Charge             | The Ongoing Charge Figure charged for the month in $\mathfrak L$ using the month-end valuation for the investment  |
| Т  | Transaction Costs %        | The decimalised and annualised portfolio transaction percentage for the fund charged for this month  |
| U  | Transaction Costs          | The Portfolio Transaction Cost charged for the month in £ using the month-end valuation for the investment   |
| V  | Incidental Costs %         | The decimalised and annualised Incidental (Performance Fee) percentage for the fund charged for this month   |
| W  | Incidental Costs           | The Incidental Costs charged for the month in $\mathfrak L$ using the month-end valuation for the investment   |
| Х  | Total Product Charges      | Total £ value of the Entry Charges, Exit Charges,<br>Ongoing Charge Figure, Portfolio Transaction Cost and<br>Incidental Costs for the month/investment  |
| Y  | Estimated Charge %<br>Used | If populated with 'Estimated', this indicates that the ex post charges have not been provided by the investment manufacturer and therefore the costs have been calculated based on the latest ex ante charges supplied to us |
| Z  | Amalgamation Flag          | Recent account amalgamated to new client record on our systems   |
| AB | Fund Currency              | Fund Currency  |
| AC | Exchange Rate to GBP       | Exchange Rate to GBP   |

| Α   | Account Number                    | Client account number for the client's Investment Account, ISA and Cash Management Account. Each account will have a separate row per month/investment  |
|-----|-----------------------------------|---|
| В   | Account Type                      | Account type denoting the product e.g. Investment Account, ISA or Cash Management Account   |
| С   | Client Name                       | Client's name   |
| D   | Intended Dispatch<br>Date         | The expected date the client will receive their next annual cost and charges summary  |
| Е   | Client Address Line1              | Client's address  |
| F   | Client Address Line2              | Client's address  |
| G   | Town                              | Client's address  |
| Н   | Postcode                          | Client's address  |
| - 1 | Adviser Name                      | Adviser name  |
| J   | Adviser Number                    | Adviser UAN (Unique Agent Number)   |
| K   | Head Adviser<br>Number            | Head Adviser UAN (Unique Agent Number)  |
| L   | Year                              | Year to which the investment costs apply  |
| М   | Month                             | Month to which the investment costs apply   |
| N   | Rolling Months                    | To help filter by months. 1 is the most recent data, 18 is<br>the oldest data. Filtering 1-6 will show the last 6 months<br>of data                     |
| 0   | Adviser Initial Fee               | £ value of all Adviser Initial fees paid during the month   |
| Р   | Adviser Specified Fee             | £ value of all Adviser Specified fees paid during the month   |
| Q   | Adviser Ongoing Fee               | £ value of all Adviser Ongoing fees paid during the month   |
| R   | Discretionary Fund<br>Manager Fee | £ value of all Discretionary Fund Manager (DFM) fees<br>paid during the month. This figure will be populated<br>when we pay DFM Ongoing Fees separately |

| S  | Sub-Total Adviser<br>Service Fee     | £ total for all Adviser Fees paid during the month   |
|----|--------------------------------------|--|
| T  | Investor Fee                         | £ value of all Investor Fees paid to Fidelity<br>(£45 a year deducted in monthly instalments of £3.75<br>in advance)   |
| U  | Service Fee                          | $\boldsymbol{\mathfrak{L}}$ value of all Service Fees paid to Fidelity during the month  |
| V  | Dealing Fee                          | £ value of all share dealing fees and any Foreign<br>Exchange commission charged for SICAV trades not<br>settled in fund currency, paid to Fidelity during the month   |
| W  | Sub-Total<br>Service Fees            | $\boldsymbol{\mathfrak{T}}$ total for all Fidelity Fees paid during the month  |
| X  | Total Product Charges                | Total £ value of the Entry Charges, Exit Charges, Ongoing Charges Figure, Portfolio Transaction Cost and Incidental Costs (Product Charges) for the month (all investments aggregated for the month)   |
| Y  | Total Product and<br>Service Charges | Total £ value of the Service Charges (Fidelity and Adviser charges) and the Product Charges for the month (sum of columns Adviser Fee, Investor Fee and Service Fee)   |
| Z  | Account Valuation Start of Month     | Total value of the account at the start of the month   |
| AA | Money In                             | Total £ value of all money paid into Fidelity during the month. This includes lump sum payments, regular savings payments, cash transfer-in payments and investments re-registered into Fidelity (valued at closing price on the day that the investments were received) |

| AB | Money Out                          | Total £ value of all money paid to the client by Fidelity during the month. This includes ad hoc and regular withdrawals, cash transfers out to another provider and investments re-registered to another provider (valued on the final day that the investment was held by Fidelity)                                       |
|----|------------------------------------|---|
| AC | Income Paid                        | Total $\mathfrak L$ value of all distribution/dividend income paid to the client by Fidelity during the month   |
| AD | Total Money Out                    | Total £ value of all money paid to the client during the month (sum of columns Money Out and Income Paid)   |
| AE | Month-End Value No<br>Charge       | The total £ value of the account at the end of the month without growth or charges. This is calculated using the start of month valuation (column Account Valuation Start of Month), adding all money paid into the account (column Money In) and then deducting all money paid out of the account (column Total Money Out) |
| AF | Month-End Valuation                | The actual total $\mathfrak L$ value of the account at the end of the month, including growth and charges   |
| AG | Monthly Return                     | The £ growth value for the account over the month.  Calculated by deducting the end-of-month without growth or charges (column Month-End Value No Charge) from the end-of-month valuation (column Month-End Valuation)  |
| АН | Start Valuation<br>12-Month Period | The total £ value of the account at the beginning of the month 12 months prior to and including the month in column Month   |
| Al | Money In 12-Month<br>Period        | Total £ value of all money paid into the account in the 12 months prior to and including the month in column Month  |

| AJ    | Money Out 12-Month                    | Total £ value of all money paid out of the account, to   |
|-------|---------------------------------------|--|
| A     | Period                                | the client, in the 12 months prior to and including the  |
|       |                                       | month in column Month  |
| AK    | Income Paid                           | Total £ value of all distribution/dividend income paid   |
|       | 12-Month Period                       | out to the client in the 12 months prior to and including  |
|       |                                       | the month in column Month  |
| AL    | Total Money Out                       | Total $\mathfrak L$ value of all money paid out to the client in the   |
|       | 12-Month Period                       | 12 months prior to and including the month in column   |
|       |                                       | Month (sum of columns Money Out 12-Month Period  |
| 4.5.4 |                                       | and Income Paid 12-Month Period)   |
| AM    | Month-End Valuation                   | The total £ value of the account at the end of the month   |
|       | Without Charges or<br>Growth 12-Month | without growth or charges for a period of 12 months.  This is calculated using the start of month valuation 12 |
|       | Period                                | months prior to the month, adding all money paid into  |
|       | renou                                 | the account during the past 12 months (column Money In   |
|       |                                       | 12-Month Period) and then deducting all money paid out   |
|       |                                       | of the account during the past 12 months (column Total   |
|       |                                       | Money Out 12-Month Period)   |
| AN    | Total Charges                         | The total £ value of all charges for the 12-month period   |
|       | 12-Month Period                       | prior to and including the month in column Month   |
| AO    | Valuation With                        | The account valuation at the end of the month in column  |
|       | Charges 12-Month                      | Month including growth and charges   |
|       | Period                                |  |
| AP    | Actual Return With                    | Actual performance of the account for a full 12-month  |
|       | Charge 12-Month                       | period to the end of the month in column Month. This   |
|       | Period                                | is calculated using the end-of-month value in column   |
|       |                                       | Valuation With Charges 12-Month Period minus the total   |
|       |                                       | value of the account at the end of the month without   |
|       |                                       | growth or charges from column Month-End Valuation  |
|       |                                       | Without Charges or Growth 12-Month Period  |

| AQ | Growth % With<br>Charge 12-Month<br>Period | Percentage growth rate for the 12-month period prior to and including the month in column Month. This is calculated using a money-weighted average which takes into account money paid into the account by the client and money paid out of the account to the client. The money-weighted return calculation for the client account derived for the specified 12-month period uses the formula below and a series of repeated estimation calculations (interpolation) to give a result to meet the accepted tolerance |
|----|--|---|
|    |  | $V_1 = \sum_{i=1}^{n} [CF_i \times (1+r)^{m_i}] + V_0 (1+r)$<br>V1 = SUM OF from i = 1:n (CFi * (1 + r) power Wi) + V0 (1 + r)  |
|    |  | where:  |
|    |  | V1 = the full value of the account at the end of the period   |
|    |  | V0 = the full value of the account at the start of the period   |
|    |  | CFi = cash flow on a daily basis excluding any Fidelity<br>and Adviser Fees/Charges deducted from the<br>account  |
|    |  | Wi = (days between cash flow event and end of period) / 365   |
|    |  | r = money-weighted return % (annual rate of return)   |

| AR | Valuation Without<br>Charges 12-Month<br>Period          | Theoretical value of the account at the end of the 12-month period which excludes all charges. This is calculated by using the account valuation at the end of the 12 months including charges (column Valuation With Charges 12-Month Period) and adding the 12 months of charges (on a monthly basis from column Total Product and Service Charges) grown by the gross growth rate in column Growth % Without Charges 12-Month Period, for the number of months remaining in the period  |
|----|--|--|
| AS | Theoretical Return<br>Without Charges<br>12-Month Period | Theoretical performance of the account for a full 12-month period to the end of the month in column Month which includes the 12 months of charges (on a monthly basis from column Total Product and Service Charges) grown by the gross growth rate in column Growth % Without Charges 12-Month Period, for the number of months remaining in the period. This is calculated using the theoretical value of the account without charges in column Valuation Without Charges 12-Month Period minus the total value of the account at the end of the month without growth or charges from column Month-End Valuation Without Charges or Growth 12-Month Period |
| AT | Growth % Without<br>Charges 12-Month<br>Period           | Theoretical percentage growth rate for the account without charges, for the 12-month period prior to and including the month in column Month. This is calculated using a money-weighted average which takes into account money paid into the account by the client, the money paid out of the account to the client and includes the total of all charges for each month at month-end as a negative cash flow  |

| AU | Reduction In Growth<br>% 12-Month Period          | The difference in money-weighted growth. This is calculated by using column Growth % Without Charges minus Growth % With Charges (always positive) |  |  |  |  |  |
|----|---|--|--|--|--|--|--|
| AV | Amalgamation Flag                                 | Recent account amalgamated to new client record on our systems   |  |  |  |  |  |
| AW | Total Charge &<br>Of Average Account<br>Valuation | Total charges value as percentage of average account valuation   |  |  |  |  |  |
| АХ | Average Account Valuation                         | 12-month start to end period (13 values) average account valuation   |  |  |  |  |  |

## How to use our reports

#### Product Report: to view product charges in the last 12 months

#### Select client in column 'ClientName'

| AccountNumber      | ClientName | ClientAddressLine1 | ClientAddressLine2 | Town    | Postcode | AdviserName | UAN     | HeadUAN | ISIN         | FundName | Year | Month | GrossMonthEndValuation |
|--------------------|------------|--------------------|--------------------|---------|----------|-------------|---------|---------|--------------|----------|------|-------|------------------------|
| Investment Account | Example    | Example            | Example            | Example | Example  | Example     | Example | Example | AA00S0000000 | Cash     | 2022 | 1     | 3.35                   |
| Investment Account | Example    | Example            | Example            | Example | Example  | Example     | Example | Example | AA00S0000000 | Cash     | 2022 | 2     | 5.39                   |
| Investment Account | Example    | Example            | Example            | Example | Example  | Example     | Example | Example | AA00S0000000 | Cash     | 2022 | 3     | 7.45                   |
| Investment Account | Example    | Example            | Example            | Example | Example  | Example     | Example | Example | AA00S0000000 | Cash     | 2022 | 4     | 10.53                  |

#### Select the month in question e.g. 6 for June

| AccountNumber      | ClientName | ClientAddressLine1 | ClientAddressLine2 | Town    | Postcode | AdviserName | UAN     | HeadUAN | ISIN         | FundName | Year | Month |
|--------------------|------------|--------------------|--------------------|---------|----------|-------------|---------|---------|--------------|----------|------|-------|
| Investment Account | Example    | Example            | Example            | Example | Example  | Example     | Example | Example | AA00S0000000 | Cash     | 2022 | 6     |

#### You will be able to view the holdings and charges in each account for a given month

| AccountNumber           | ClientName | ClientAddressLine1 | ClientAddressLine2 | Town    | Postcode | AdviserName | UAN     | HeadUAN | ISIN         | FundName                              | Year | Month | GrossMonthEndValuation |
|-------------------------|------------|--------------------|--------------------|---------|----------|-------------|---------|---------|--------------|---------------------------------------|------|-------|------------------------|
| Investment Account      | Example    | Example            | Example            | Example | Example  | Example     | Example | Example | AA00S0000000 | Cash                                  | 2022 | 6     | 4.71                   |
| Investment Account      | Example    | Example            | Example            | Example | Example  | Example     | Example | Example | GB00B62Z3C74 | ORD GBP0.01                           | 2022 | 6     | 159.06                 |
| Investment Account      | Example    | Example            | Example            | Example | Example  | Example     | Example | Example | GB00B6840Q15 | Fidelity MoneyBuilder Growth Y-Income | 2022 | 6     | 111.7958               |
| Investment Account      | Example    | Example            | Example            | Example | Example  | Example     | Example | Example | GB00B7XJFX07 | Fidelity MoneyBuilder Balanced Y-Inc  | 2022 | 6     | 52.1147                |
| Investment Account      | Example    | Example            | Example            | Example | Example  | Example     | Example | Example | GB00B82YXW83 | ORD GBP0.10                           | 2022 | 6     | 17.925                 |
| Investment Account      | Example    | Example            | Example            | Example | Example  | Example     | Example | Example | GB00B9SMK778 | Fidelity Emerging Markets W-Acc (UK)  | 2022 | 6     | 44.1293                |
| Investment Account      | Example    | Example            | Example            | Example | Example  | Example     | Example | Example | LU1235295885 | Fid Funds American Growth W-Acc-GBP   | 2022 | 6     | 166.1564               |
| ISA                     | Example    | Example            | Example            | Example | Example  | Example     | Example | Example | AA00S0000000 | Cash                                  | 2022 | 6     | 91.56                  |
| ISA                     | Example    | Example            | Example            | Example | Example  | Example     | Example | Example | GB00B8287518 | Fidelity European Opportunities W-Acc | 2022 | 6     | 3541.4857              |
| ISA                     | Example    | Example            | Example            | Example | Example  | Example     | Example | Example | GB00BC7GXN87 | Fidelity Open World Fund N-Acc        | 2022 | 6     | 3795.8421              |
| ISA                     | Example    | Example            | Example            | Example | Example  | Example     | Example | Example | GB00BFRT3942 | Fidelity UK Select W-Acc              | 2022 | 6     | 3569.104               |
| Cash Management Account | Example    | Example            | Example            | Example | Example  | Example     | Example | Example | AA00K0000000 | Relationship Cash Source              | 2022 | 6     | 4.17                   |

## To find the total add up all values in column

| AccountNumber           | ClientName | ISIN         | FundName                              | Year | Month | GrossMonthEndValuation | EntryCharges | ExitCharges | OngoingCharge%   | OngoingCharge | TransactionCosts% | TransactionCosts |
|-------------------------|------------|--------------|---------------------------------------|------|-------|------------------------|--------------|-------------|------------------|---------------|-------------------|------------------|
| Investment Account      | Example    | AA00S000000  | Cash                                  | 2022 | 6     | £11.18                 | 0            | 0           | N/A              | N/A           | N/A               | N/A              |
| Investment Account      | Example    | GB00B62Z3C74 | ORD GBPO.01                           | 2022 | 6     | £2,951.93              | 0            | 0           | .000704869278813 | £2.08         | .000257293919996  | €0.76            |
| Investment Account      | Example    | GB00B6840Q15 | Fidelity MoneyBuilder Growth Y-Income | 2022 | 6     | £4,448.34              | 0            | 0           | .000771716058285 | £3.43         | .000105673079248  | £0.47            |
| Investment Account      | Example    | GB00B7XJFX07 | Fidelity MoneyBuilder Balanced Y-Inc  | 2022 | 6     | £2,638.12              | 0            | 0           | .000639413196203 | £1.69         | .000091620483842  | €0.24            |
| Investment Account      | Example    | GB00B82YXW83 | ORD GBPO.10                           | 2022 | 6     | £6,705.38              | 0            | 0           | .000564908190485 | £3.79         | .000124914144767  | £0.84            |
| Investment Account      | Example    | GB00B9SMK778 | Fidelity Emerging Markets W-Acc (UK)  | 2022 | 6     | £1,977.26              | 0            | 0           | .000973932695886 | £1.93         | .000213731906944  | €0.42            |
| Investment Account      | Example    | LU1235295885 | Fid Funds American Growth W-Acc GBP   | 2022 | 6     | £5,754.03              | 0            | 0           | .000664234643623 | £3.82         | .00032250234192   | £1.86            |
| ISA                     | Example    | AA00S000000  | Cash                                  | 2022 | 6     | £91.56                 | 0            | 0           | N/A              | N/A           | N/A               | N/A              |
| ISA                     | Example    | GB00B8287518 | Fidelity European Opportunities W-Acc | 2022 | 6     | £37,801.06             | 0            | 0           | .000183855636757 | £6.95         | .0009555809491    | £3.61            |
| ISA                     | Example    | GB00BC7GXN87 | Fidelity Open World Fund N-Acc        | 2022 | 6     | £2,951.93              | 0            | 0           | .000704869278813 | £2.08         | .000257293919996  | £0.76            |
| ISA                     | Example    | GB00BFRT3942 | Fidelity UK Select W-Acc              | 2022 | 6     | £4,448.34              | 0            | 0           | .000771716058285 | £3.43         | .000105673079248  | £0.47            |
| Cash Management Account | Example    | AA00K000000  | Relationship Cash Source              | 2022 | 6     | £4.17                  | 0            | 0           | N/A              | N/A           | N/A               | N/A              |
|                         |            |              |                                       |      |       |                        |              |             |                  |               |                   |                  |
|                         |            |              |                                       |      |       | £69,783.30             | £0.00        | £0.00       | 0.005979515      | £29.20        | 0.001574261       | £9.43            |

## Service Report: to view rolling 12-month service charges for a particular client

#### Select client in column 'ClientName'

| AccountNumber           | AccountType             | ClientName | Intended Despatch Date | ClientAddressLine1 | ClientAddressLine2 | Town    | Postcode | AdviserName | UAN     | HeadUAN | Year | Month |
|-------------------------|-------------------------|------------|------------------------|--------------------|--------------------|---------|----------|-------------|---------|---------|------|-------|
| Investment Account      | Investment Account      | Example    |                        | Example            | Example            | Example | Example  | Example     | Example | Example | 2022 | 8     |
| Investment Account      | Investment Account      | Example    |                        | Example            | Example            | Example | Example  | Example     | Example | Example | 2022 | 9     |
| Investment Account      | Investment Account      | Example    |                        | Example            | Example            | Example | Example  | Example     | Example | Example | 2022 | 10    |
| Investment Account      | Investment Account      | Example    |                        | Example            | Example            | Example | Example  | Example     | Example | Example | 2022 | 11    |
| Investment Account      | Investment Account      | Example    |                        | Example            | Example            | Example | Example  | Example     | Example | Example | 2022 | 12    |
| Investment Account      | Investment Account      | Example    |                        | Example            | Example            | Example | Example  | Example     | Example | Example | 2022 | 1     |
| Cash Management Account | Cash Management Account | Example    |                        | Example            | Example            | Example | Example  | Example     | Example | Example | 2022 | 8     |
| Cash Management Account | Cash Management Account | Example    |                        | Example            | Example            | Example | Example  | Example     | Example | Example | 2022 | 9     |
| Cash Management Account | Cash Management Account | Example    |                        | Example            | Example            | Example | Example  | Example     | Example | Example | 2022 | 10    |
| Cash Management Account | Cash Management Account | Example    |                        | Example            | Example            | Example | Example  | Example     | Example | Example | 2022 | 11    |
| Cash Management Account | Cash Management Account | Example    |                        | Example            | Example            | Example | Example  | Example     | Example | Example | 2022 | 12    |
| Cash Management Account | Cash Management Account | Example    |                        | Example            | Example            | Example | Example  | Example     | Example | Example | 2022 | 1     |
| ISA                     | ISA                     | Example    |                        | Example            | Example            | Example | Example  | Example     | Example | Example | 2022 | 1     |
| ISA                     | ISA                     | Example    |                        | Example            | Example            | Example | Example  | Example     | Example | Example | 2022 | 2     |
| ISA                     | ISA                     | Example    |                        | Example            | Example            | Example | Example  | Example     | Example | Example | 2022 | 3     |

#### Select the month in question e.g. 12 for December

| AccountNumber           | AccountType             | ClientName | Intended Despatch Date | ClientAddressLine1 | ClientAddressLine2 | Town    | Postcode | AdviserName | UAN     | HeadUAN | Year | Month |
|-------------------------|-------------------------|------------|------------------------|--------------------|--------------------|---------|----------|-------------|---------|---------|------|-------|
| Investment Account      | Investment Account      | Example    |                        | Example            | Example            | Example | Example  | Example     | Example | Example | 2022 | 12    |
| Cash Management Account | Cash Management Account | Example    |                        | Example            | Example            | Example | Example  | Example     | Example | Example | 2022 | 12    |
| ISA                     | ISA                     | Example    |                        | Example            | Example            | Example | Example  | Example     | Example | Example | 2022 | 12    |

#### Columns below show rolling 12-month value for each account e.g. January 2022 to December 2022

| StartValuation12MonthPeriod | MoneyIn12MonthPeriod | MoneyOut12MonthPeriod | IncomePaid12MonthPeriod | TotalMoneyOut12MonthPeriod | Month End Val Without Charges Or Growth 12 Month Period | TotalCharges12MonthPeriod | ValuationWithCharges12MonthPeriod |
|-----------------------------|----------------------|-----------------------|-------------------------|----------------------------|---|---------------------------|-----------------------------------|
| £2,000.71                   | 0                    | 0                     | 0                       | 0                          | £2,000.71   | £43.59                    | £1,834.82                         |
| N/A                         | N/A                  | N/A                   | N/A                     | N/A                        | N/A   | N/A                       | N/A                               |
| £24,811.19                  | 0                    | 0                     | 0                       | 0                          | £24,811.19  | £572.98                   | £32,131.57                        |
| £26,811.90                  |                      |                       |                         |                            | £26,811.90  | £616.57                   | £33,966.39                        |

## Service Report: to view charges for the last 6 months

#### Select client in column 'ClientName'

| AccountNumber           | AccountType             | ClientName | Intended Despatch Date | ClientAddressLine1 | ClientAddressLine2 | Town    | Postcode | AdviserName | UAN     | HeadUAN | Year | Month |
|-------------------------|-------------------------|------------|------------------------|--------------------|--------------------|---------|----------|-------------|---------|---------|------|-------|
| Investment Account      | Investment Account      | Example    |                        | Example            | Example            | Example | Example  | Example     | Example | Example | 2022 | 8     |
| Investment Account      | Investment Account      | Example    |                        | Example            | Example            | Example | Example  | Example     | Example | Example | 2022 | 9     |
| Investment Account      | Investment Account      | Example    |                        | Example            | Example            | Example | Example  | Example     | Example | Example | 2022 | 10    |
| Investment Account      | Investment Account      | Example    |                        | Example            | Example            | Example | Example  | Example     | Example | Example | 2022 | 11    |
| Investment Account      | Investment Account      | Example    |                        | Example            | Example            | Example | Example  | Example     | Example | Example | 2022 | 12    |
| Investment Account      | Investment Account      | Example    |                        | Example            | Example            | Example | Example  | Example     | Example | Example | 2022 | 1     |
| Cash Management Account | Cash Management Account | Example    |                        | Example            | Example            | Example | Example  | Example     | Example | Example | 2022 | 8     |
| Cash Management Account | Cash Management Account | Example    |                        | Example            | Example            | Example | Example  | Example     | Example | Example | 2022 | 9     |
| Cash Management Account | Cash Management Account | Example    |                        | Example            | Example            | Example | Example  | Example     | Example | Example | 2022 | 10    |
| Cash Management Account | Cash Management Account | Example    |                        | Example            | Example            | Example | Example  | Example     | Example | Example | 2022 | 11    |
| Cash Management Account | Cash Management Account | Example    |                        | Example            | Example            | Example | Example  | Example     | Example | Example | 2022 | 12    |
| Cash Management Account | Cash Management Account | Example    |                        | Example            | Example            | Example | Example  | Example     | Example | Example | 2022 | 1     |
| ISA                     | ISA                     | Example    |                        | Example            | Example            | Example | Example  | Example     | Example | Example | 2022 | 1     |
| ISA                     | ISA                     | Example    |                        | Example            | Example            | Example | Example  | Example     | Example | Example | 2022 | 2     |
| ISA                     | ISA                     | Example    |                        | Example            | Example            | Example | Example  | Example     | Example | Example | 2022 | 3     |

## Select the months in question, e.g. last 6 months July-December

| AccountNumber           | AccountType             | ClientName | Intended Despatch Date | ClientAddressLine1 | ClientAddressLine2 | Town    | Postcode | AdviserName | UAN     | HeadUAN | Year | Month |
|-------------------------|-------------------------|------------|------------------------|--------------------|--------------------|---------|----------|-------------|---------|---------|------|-------|
| Investment Account      | Investment Account      | Example    |                        | Example            | Example            | Example | Example  | Example     | Example | Example | 2022 | 8     |
| Investment Account      | Investment Account      | Example    |                        | Example            | Example            | Example | Example  | Example     | Example | Example | 2022 | 9     |
| Investment Account      | Investment Account      | Example    |                        | Example            | Example            | Example | Example  | Example     | Example | Example | 2022 | 10    |
| Investment Account      | Investment Account      | Example    |                        | Example            | Example            | Example | Example  | Example     | Example | Example | 2022 | 11    |
| Investment Account      | Investment Account      | Example    |                        | Example            | Example            | Example | Example  | Example     | Example | Example | 2022 | 12    |
| Cash Management Account | Cash Management Account | Example    |                        | Example            | Example            | Example | Example  | Example     | Example | Example | 2022 | 8     |
| Cash Management Account | Cash Management Account | Example    |                        | Example            | Example            | Example | Example  | Example     | Example | Example | 2022 | 9     |
| Cash Management Account | Cash Management Account | Example    |                        | Example            | Example            | Example | Example  | Example     | Example | Example | 2022 | 10    |
| Cash Management Account | Cash Management Account | Example    |                        | Example            | Example            | Example | Example  | Example     | Example | Example | 2022 | 11    |
| Cash Management Account | Cash Management Account | Example    |                        | Example            | Example            | Example | Example  | Example     | Example | Example | 2022 | 12    |
| ISA                     | ISA                     | Example    |                        | Example            | Example            | Example | Example  | Example     | Example | Example | 2022 | 7     |
| ISA                     | ISA                     | Example    |                        | Example            | Example            | Example | Example  | Example     | Example | Example | 2022 | 8     |
| ISA                     | ISA                     | Example    |                        | Example            | Example            | Example | Example  | Example     | Example | Example | 2022 | 9     |
| ISA                     | ISA                     | Example    |                        | Example            | Example            | Example | Example  | Example     | Example | Example | 2022 | 10    |
| ISA                     | ISA                     | Example    |                        | Example            | Example            | Example | Example  | Example     | Example | Example | 2022 | 11    |
| ISA                     | ISA                     | Example    |                        | Example            | Example            | Example | Example  | Example     | Example | Example | 2022 | 12    |

## To find the total add up all values in column

| AdviserOngoingFee | DiscretionaryFundManagerFee | Sub-TotalAdviserServiceFee | InvestorFee | ServiceFee | DealingFee | Sub-TotalServiceFees | TotalProductCharges | TotalProductServiceCharges |
|-------------------|-----------------------------|----------------------------|-------------|------------|------------|----------------------|---------------------|----------------------------|
| £0.00             | 20.00                       | 00.03                      | 20.00       | 00.03      | 20.00      | 20.00                | £102.10             | 00.03                      |
| £1.24             | \$0.00                      | £1.24                      | 20.00       | 00.03      | 20.00      | \$0.00               | £25.43              | £26.67                     |
| £18.45            | \$0.00                      | £18.45                     | 20.00       | £4.58      | \$0.00     | £4.58                | £24.09              | £47.12                     |
| £18.38            | \$0.00                      | £18.38                     | £0.00       | £5.02      | £0.00      | £5.02                | £24.22              | £47.62                     |
| £17.62            | \$0.00                      | £17.62                     | \$0.00      | £4.76      | \$0.00     | £4.76                | £23.25              | £45.63                     |
| £0.00             | \$0.00                      | 20.00                      | £0.00       | 20.00      | £0.00      | \$0.00               | £0.00               | 20.00                      |
| £0.00             | \$0.00                      | 20.00                      | £0.00       | 20.00      | 20.00      | \$0.00               | £0.00               | 20.00                      |
| £0.00             | \$0.00                      | 20.00                      | 20.00       | 20.00      | \$0.00     | 00.03                | \$0.00              | 20.00                      |
| £0.00             | £0.00                       | 20.00                      | 20.00       | 20.00      | 20.00      | \$0.00               | \$0.00              | 20.00                      |
| \$0.00            | \$0.00                      | \$0.00                     | \$0.00      | \$0.00     | \$0.00     | \$0.00               | \$0.00              | \$0.00                     |
| £0.00             | £0.00                       | 20.00                      | 20.00       | £6.98      | 20.00      | £6.98                | £28.29              | £35.27                     |
| £0.00             | \$0.00                      | 20.00                      | 00.03       | £6.98      | 00.03      | €6.98                | £29.02              | £36.00                     |
| £21.80            | \$0.00                      | £21.80                     | 00.03       | £7.04      | 00.03      | £7.04                | £119.41             | £148.25                    |
| £21.46            | \$0.00                      | £21.46                     | \$0.00      | £5.78      | \$0.00     | £5.78                | £28.14              | £55.38                     |
| £21.48            | 20.00                       | £21.48                     | \$0.00      | £5.87      | \$0.00     | £5.87                | £28.28              | £55.63                     |
| £20.59            | 20.00                       | £20.59                     | \$0.00      | £5.56      | \$0.00     | £5.56                | £27.15              | £53.30                     |
|                   |                             |                            |             |            |            |                      |                     |                            |
| £158.80           | 00.03                       | £158.80                    | 20.00       | £99.06     | 20.00      | £99.06               | £629.75             | £887.61                    |

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